



Centro
di Ricerca
Matematica
Ennio De Giorgi

Matematica
nelle Scienze Naturali
e Sociali

*Information
for the guests
of the Center*

Director:

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Staff:

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Secretariat: Collegio Puteano,
Piazza dei Cavalieri 3, 2nd floor, room 9 and 10
fax: +39 (050) 509177
e-mail: crm@sns.it

Opening Hours:

Mon.-Fri.: 9.30-12.30; 14.30-16.30

Collegio Puteano opening hours: 8.00-23.00

Center facilities

CENTRO DE GIORGI PREMISES:

The Center is located in the *Palazzo Puteano*,
founded as a College in 1604 by Carlo Antonio Dal
Pozzo, Archbishop of Pisa.

The address is:

Collegio Puteano, Scuola Normale Superiore
Piazza dei Cavalieri, 3
I - 56126 PISA

The building is open 7 days a week, from 8 a.m.
until midnight, except for the whole month of
August when it is closed for summer holidays.

COLLEGIO PUTEANO PORTER'S LODGE:
+39 (050) 509368

Centro di Ricerca Matematica Ennio De Giorgi
Collegio Puteano, Scuola Normale Superiore
Piazza dei Cavalieri, 3
I - 56126 Pisa
website: <http://www.crm.sns.it>
e-mail: crm@sns.it

CONFERENCE ROOMS IN THE COLLEGIO PUTEANO:

Sala Conferenze (Room 2)

Sala Riunioni (Room 3)

These rooms are on the ground floor, just past the main entrance.

The *Sala Conferenze* has a traditional chalkboard, an overhead projector, a videoprojector, and a PC. The room can seat up to 30 people.

The *Sala riunioni* has an overhead projector and a PC, and can seat up to 15 people.

When there are no activities the guests of the Center can use both these rooms to study and work. Keys are available from the porter's desk.

KITCHEN FACILITIES:

On the way to office number 25 there is a small space with a water fountain and a microwave oven.

RESTROOMS:

There are three bathrooms in the building. Two are located on the ground floor, next to the entrance desk; one allows for handicap access. Another bathroom is located on the 3rd floor, next to office 26.

SNS MAGNETIC CARD:

Upon arrival each guest will receive an SNS magnetic card, which is necessary to have access to:

- the library of the Scuola Normale Superiore
- the computing rooms that are located in the *Palazzo della Carovana*
- the cafeteria

Before departing, visitors are kindly requested to return the SNS magnetic card.

CUPBOARD:

Guests of the Center, may store personal items in the cupboard that is located in the room under the stairs on the 2nd floor. A key can be obtained in the secretaries' office. The key may be retained and returned upon departure. The center assumes no responsibility in the case of damage, theft, or loss.

FAX:

The fax machine is located in the secretariat (room no. 9). Guests should apply to the secretaries for its use.

Computers:

There are 6 PCs available for the guests of the Center and they are located in the common areas:
2 in front of the secretariat;

2 on the 4th floor, close to office no. 25;

1 in the *Sala Conferenze*

1 in the *Sala Riunioni*

On arrival each guest can receive a password to use computers. This can be obtained from the staff.

Once the user has leaved the Center, the account will be deleted.

DESKTOPS:

Desktop machines have Windows installed. The operating system can be chosen at a certain point in the boot-up process.

PRINTERS:

There are two printers; one is located on the 2nd floor, in front of the secretariat and it is named PSCRM.

Another one is both a printer and a copying machine and is located close to office no. 15. This one is called XEROX M123.

If a printer is out of paper, guests can ask the staff for more.

NOTEBOOKS:

Each guest can use his own notebook computer in the Center.

Using Cables:

To connect the notebook to the Internet, set the notebook computer for automatic access to network (also called DHCP). If there is an unused ethernet socket in the room, or if there is an ethernet hub available, each guest may simply connect the notebook to the socket using a cable: ethernet cables are available from staff upon request.

If every ethernet socket is already used, then the guest may adopt the following procedure: properly shutdown the desktop computer; unplug the network cable from the desktop and plug it in the notebook's ethernet socket. If setting is not successful each guest can address to the secretariat for assistance.

When leaving the room, reconnect the cable to the desktop (otherwise the desktop computer will malfunction). To send e-mail, set the notebook to use mail.sns.it as its SMTP transport.

WI-Fi Connection:

A Wi-Fi Connection is also available at the Center. In order to connect to the wireless network, each guest can ask the secretariat for a username and a password. Wi-Fi Signal is available on the whole 2nd and 4th floor, and also in the *Sala Conferenze* and the *Sala Riunioni* on the ground floor.

Note that the signal inside the rooms (on the 2nd and 4th floor) is not strong, so we suggest to use the cable in this case.

Using the same username and password, guests can set up the wireless connection also in *Aula Dini*.

THE COMPUTING ROOMS

The Scuola Normale computing room is located on the ground floor of the *Palazzo della Carovana*, on the back of the main building.

If you need to access this room, please ask the staff of the Center to obtain directions.

PHOTOCOPIES:

The photocopy machine, which is also a printer machine (see above), is located on the second floor, close to office no.15. Those who wish to make some photocopies can ask the staff to receive a 'machine code' that will allow for a limited number of photocopies.

SUPPLIES:

Stationery items, cables and adaptors can be requested at the secretariat.

Each guest is kindly requested to return all borrowed items before departure.

On the shelves close to the secretaries' office there is also a basket with some useful material, such as clips, erasers, pens, stapler, etc.

Guests can help themselves, but after use, they are expected to put everything in its proper place.

Centro De Giorgi Library

In the common areas of the Center you will find various books and periodicals. In particular:

- A series of Italian mathematical works donated to the Center by the Italian Mathematical Union;
- A series of books donated by Springer-Verlag;
- A series of books donated by Princeton University Press;
- Various publications of the Scuola Normale Superiore;
- Doctoral Theses from the University of Pisa;
- Volumes donated by their authors;
- Brochures of a historical-artistic or of a touristic nature, particularly about Tuscany, but also about other regions.

In the central room on the second floor you will also find copies of the 'Notices of the AMS', the 'Newsletter of the EMS', and the "Lettera Matematica Pristem".

After consulting publications please put them in their proper place.

Donations of texts are welcome - not only those on mathematical topics, but also those treating other disciplines, including works of a narrative nature.

The library of the Scuola Normale Superiore

The Science Collection is located in the *Palazzo del Capitano*, just a few metres from Piazza dei Cavalieri, in via del Castelletto 30 (down Via Ulisse Dini, then to the right).

The offices of the SNS library are located inside the *Palazzo della Carovana* (ground floor). Linked with an underground passage to the *Palazzo della Carovana*, there is another historic building, the *Palazzo della Gherardesca* (or *Palazzo dell'Orologio*), which hosts the Humanities Collection.

Library opening hours:

Monday, Wednesday, Friday: 9 a.m. – 7.30 p.m.

Tuesday, Thursday : 9 a.m. – 11 p.m.

Saturday: 9 a.m. – 7 p.m.

In order to have access to the library, guests must use their cards. Those who need to borrow a book should ask the secretariat for instructions.

**The Cafeteria
of the Scuola Normale Superiore**

The guests of the Center can access to the cafeteria of the Scuola Normale Superiore using the SNS card.

The cafeteria is open seven days a week (except for the Christmas holidays, Easter holidays, the 1st May, and for the whole month of August).

Cafeteria opening hours:

12.30 a.m. – 2 p.m.

7.30 p.m. – 8.30 p.m.

DEPARTURE:

We kindly remind guests to return the SNS card and all the other borrowed items before departure

TAXI

RadioTaxi: 050-541600

Taxi Piazza del Duomo: 050-561878

Taxi Piazza della Stazione: 050-41252

USEFUL NUMBERS:

First aid (Pronto soccorso medico) 118

Police 113

Fire brigade 115

USEFUL LINKS;

Bus in Pisa: <http://www.cpt.pisa.it/>

Pisa Airport Galileo Galilei: <http://www.pisa-airport.com>

Florence Airport: <http://www.aeroporto.firenze.it>

Italian Trains web site – <http://www.ferroviedellostato.it/>